

To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: October 31, 2017
Re: Administrator's Report for October of 2017

1. Contacts/meetings Attended

- a. Guest speaker on Gary Hartl's Breakfast Show
- b. Attended meeting at F/S regarding propane storage, distribution and vehicular use
- c. Accompanied Chief Roller at the County Executive Meeting to discuss Traffic Safety School
- d. Provided tour/information relating to potential Lease-Purchase of Edison Club
- e. Visited EDC during the Forestry Education Day in Langlade County

2. 10th Annual Kettle Moraine ATV Association Ride in support of Make-A-Wish of Wisconsin

- a. From October 11th thru the 15th the City of Antigo and Langlade County were visited by the Kettle Moraine ATV Association making our area home for their 10th Annual Charity ride. In the first 9-years of this ride they were hosted by the Mountain area and raised some \$85,000 in support of cancer related charities. This year the group was joined by the Antigo Area ATV/UTV Club and together the chosen charity became Make-A-Wish of Wisconsin. Jointly, the clubs raised \$27,129 for the charity.
- b. Starting on Wednesday, October 11th some of the club members started to arrive in the Antigo area spending their time at area hotels or campgrounds. An "ice-breaker" ride was held on Thursday morning (+/- 65 participants) culminated with an informational dinner held at the Refuge on Thursday evening. On Friday, a second ride was held (+/- 65 participants) with a "set-up" dinner held at Northstar Lanes. Saturday's main ride saw 165 registrants ending with a banquet and raffles held at the Northstar. Before the evening ended, a ceremonial check in the amount of \$27,129 was presented to the Make-A-Wish Wisconsin representative in attendance. Two young recipients (1 from each club's area) received their family's wish as a result of this event.
- c. In speaking with the leadership group from the Kettle Moraine ATV Association shortly following this year's event it was their pledge to return again in 2018 making Antigo/Langlade County the new home for their annual charity ride. On Tuesday, October 31st, I was informed by former leadership from the Antigo Club that the club President and Vice President have stepped down and that next year's event may be in jeopardy. I will work towards resolving this matter if at all possible.

3. Established parameters for a monthly project review meeting with MSA Professionals

- a. Because we have a significant number of ongoing consultant engineering design and planning projects scheduled with MSA Professionals, I felt it necessary to establish a monthly meeting between their firm's representative (Scott Martin) and our associated staff to help assure the proper delivery of projects based both on quality and timeliness. We have chosen to meet on Public Works Committee days starting at 3:00 p.m. to address any ongoing matters. We have held 2 meetings do far.

4. S.C. Swiderski Site Plan Submittal for Hogan Street Apartments

- a. A site plan has been submitted by S.C, Swiderski depicting the proposed 40 unit development to be known as Hogan Street Apartments. We have submitted our review comments and anticipate a revised set for review by the City Plan Commission at their November meeting. Please remember that 2 of the 8-unit buildings (16 total units) are being presented for 2018 construction initiation.

5. Public Information Meetings for Field St (7th to 8th) & Gowan Rd (10th to Springbrook) to be scheduled

- a. Based on the October Public Works meeting, discussions to establish informational meetings for those residing along proposed street projects will be scheduled prior to construction. I anticipate such meetings to occur for these two projects by the end of the year or early 2018.

6. November on the on the Horizon

- a. Information meeting participation with CoVantage Credit Union regarding their expansion project
- b. Empty Storefront Conference attendance with LCEDC on November 6th
- c. Rep. Mary Felzkowski Listening Session on Monday, November 27th @ 6:00 p.m. (Council Chamber)